



# HOLY SPIRIT

PREPARATORY SCHOOL

## Lower School Tutorial Agreement Form Grades 3 – 6

### PURPOSE

Tutorial provides students with an optional extra hour of independent work time after regular school hours, from 3pm-4pm, Monday-Thursday. After attending tutorial, students should have finished close to half of that night's homework.

### HOW TO ASK FOR HELP

Students may ask a teacher to provide assignment help or clarification during tutorial. However, this is subject to the availability of the teacher. Students should always have a book with them in tutorial in case they are finished with their homework before 4:00 or the teacher they need to see is not available.

### WHAT TUTORIAL IS NOT

Tutorial is *not* an individual tutor time. Teachers are happy to answer brief questions as they arise. However, if a student is in need of in-depth explanation or "re-teaching," an appointment will need to be scheduled with the teacher in advance. Tutorial is *not* a time for socializing, wandering the school, drawing, etc.

### EXPECTATIONS

Students will independently and silently work on homework or read. In addition, students will be respectful to tutorial staff and peers at all times. **Students who are disruptive or who are not doing any work will be suspended from tutorial for one full week. If the student continues to be disruptive or unproductive after the one week suspension, he or she will not be permitted to attend tutorial for the rest of the semester.**

By signing below, I indicate that I understand and agree to the rules and regulations of tutorial set forth above.

STUDENT NAME	
PARENT NAME	PARENT SIGNATURE
DATE	